

**MINUTES OF MEETING
BOARD OF COUNTY COMMISSIONERS
ST. JOHNS COUNTY, FLORIDA
AUGUST 2, 2002
(9:00 A.M.)**

Proceedings of a budget workshop meeting of the Board of County Commissioners of St. Johns County, Florida, began and held in the Auditorium at the County Administration Building, #4020 Lewis Speedway (County Road 16-A) and U.S. 1 North, St. Augustine, Florida.

Present were: James E. Bryant, District 5, Chair
Nicholas Meiszer, District 1, Vice Chair
John Reardon, District 2
Marc Jacalone, District 3
Mary Kohnke, District 4
Ben W. Adams, Jr., County Administrator

Also present: Neil Perry, Sheriff; Joe Vonasek, Doug Timms, Dawn Cardenas, Marcella Bridier, Office of Management and Budget; Judy Hamilton, Deputy Clerk

(08/02/02 - 1 - 9:09 a.m.)

CALL TO ORDER

The meeting was called to order by Bryant.

(08/02/02 - 1 - 9:09 a.m.)

ROLL CALL

The roll was called by the Deputy Clerk. (Meiszer entered the workshop at 9:12 a.m.)

The agenda was as follows:

- I. Introduction
- II. Issues to be Addressed
 - A. Departmental Funding Levels
 - B. Adjustments to Recommended Budget
 - C. Fund Balance/Reserve
- III. General Fund
 - A. General Government
 1. Board of County Commissioners
 2. County Attorney
 3. County Administrator
 - B. Constitutional Officers and Court Services
 1. Clerk of the Circuit Court
 2. Property Appraiser
 3. Sheriff
 4. Supervisor of Elections
 5. Tax Collector
 6. Court Services
 - C. Management Services
 1. Human Resources
 2. Management Information Systems
 3. Intergovernmental Relations/Economic Development
 4. Office of Management and Budget

- 5. Purchasing
- 6. Risk Management
- D. Central Services
 - 1. Construction Services
 - 2. Facilities Maintenance
 - 3. Judicial Center Maintenance
 - 4. HHS Center Maintenance
- E. Public Safety
 - 1. Animal Control
 - 2. Emergency Management
 - 3. Communications
 - 4. Emergency Medical Services
 - 5. Medical Examiner
 - 6. Codes Enforcement
- F. Physical Environment
 - 1. Planning/Land Development
 - 2. Zoning
 - 3. Development Review
 - 4. Housing/Community Services/SHIP
 - 5. Independent Aencies
 - 6. Agriculture and Home Economics
- G. Health and Human Services
 - 1. Social Services
 - 2. Independent Agencies
 - 3. Veteran Services
- H. Culture and Recreation
 - 1. Recreation Programs and Facilities
 - 2. Library Services
- IV. Special Revenue Funds
 - A. Transportation Trust Fund
 - 1. Road and Bridge Maintenance
 - 2. Mowing Services
 - 3. Traffic and Transportation
 - 4. Engineering/Project Administration
 - 5. Surveying and Mapping/Real Estate/GIS
 - 6. Fleet Maintenance
 - 7. Capital Projects
 - B. Fire District Fund
 - C. Health Department Fund
 - D. Building Services Fund
 - E. Law enforcement Trust Fund
 - F. Mental Health Fund
 - G. Utility Authority Fund
 - H. Additional Court Costs Trust Fund
 - I. Beach Services Fund
 - J. Pier Fund
 - K. Galimore Memorial Center Fund
 - L. Tourist Development Tax Fund
 - M. Tree Bank Fund
 - N. Alcohol and Drug Abuse Trust Fund
 - O. Communication Surcharge Fund
 - P. Florida Boating Improvement Fund
 - Q. Impact Fee Funds
 - R. Florida Arts License Plate Fund
 - S. E-911 Communications Fund

- T. Northwest Tower Fund
- U. Court Facilities Trust Fund
- V. Choose Life fund
- W. Davis Park Fund
- X. West Augustine CRA Fund
- Y. Housing Abatement Fund
- Z. Special District Funds
- V. Enterprise Funds
 - A. Solid Waste Management Fund
 - 1. Facility Operations
 - 2. Residential Collection
 - 3. Recycling Collection
 - 4. Grant Programs
 - 5. Construction/Phase II Closure
 - 6. Long-Term Care
 - B. Utility Services Fund
 - 1. Administration
 - 2. Water Treatment
 - 3. Wastewater Treatment and Disposal
 - 4. Transmission and Distribution
 - 5. Lift Stations and Lines
 - 6. County Laboratory (Discuss Lab Status)
 - 7. Construction Projects
 - 8. Debt Service
 - C. Golf Course Fund
 - D. Convention Center Fund
 - E. Amphitheater Fund
- VI. Internal Service Funds
 - A. Workers Compensation Insurance Fund
 - B. Health Insurance Fund
- VII. Debt Service Funds
 - A. Transportation Debt Service Fund
 - B. Refunded Jail Debt Service Fund
 - C. Refunded Courthouse Debt Service Fund
 - D. Commercial Paper Debt Service Fund
- VIII. Capital Improvement Funds
 - A. Library Expansion Fund
 - B. Northwest government Services Center Fund
 - C. Northwest Road Project Fund
 - D. Parks Projects Fund
 - E. Recreation Projects Fund
 - F. North Holmes Boulevard Fund
- IX. Closing Discussion
 - JEA Funds Discussion

Vonasek gave opening remarks. Bryant spoke on new growth money and the amount. Summarizations on what the percentages over last year were as far as new growth money was concerned was given. Vonasek stated it was an 8.2% increase; a 12.2% increase in total revenue sources. Changes in the budget of Attorney; Property Appraiser fees; Medicaid and Social Services; HMO's and physicians fees and independent agencies were commented upon. The Child Care Resource Network and its agent were discussed as needing to be put back in the budget. Mental Health Department and transfers were discussed. NAAM was also covered. Use of the convention center was contemplated by the Board. Requiring the party who uses the St. Johns County Convention Center to advertise it was discussed.

General Fund section of the budget was next discussed. It was announced that the date of the first public hearing on adoption of the 2003 budget was September 18, 2002 at 5:30 p.m.

Discussion ensued on an FACC request for its members to voluntarily pay a special assessment for supplemental legislative assistance, asking for \$3,857, which would come out of the administration budget. Changes in the County Attorney's budget were reviewed. The County Administrator budget not going down was discussed.

(9:48 a.m.) Constitutional Officers and Court Services were next discussed. Vonasek stated additional positions reflected the increase in the Clerk's budget. This did not reflect the fee budget of the Clerk. The Sheriff's Budget was next discussed.

(9:55 a.m.) Sheriff Perry spoke on his budget requests. Discussion ensued. It was recommended that the Sheriff work with Vonasek to reduce his request of an additional \$520,000 to \$300,000 and come back to the Board to see where they were at for final adoption.

The meeting recessed at 10:58 a.m. and reconvened at 11:06 a.m.

The Health Department Fund was next reviewed. Dr. Walker was present and expressed concerns with the budget as cut by the State. Discussion followed.

(11:43 a.m.) Recreation was next topic of discussion. Discussion was held on the Northwest Supervisor position at Mills Field and Davis Park Supervisor. Two maintenance workers and recreation supervisors were supported by the Board. Beach Services Fund was discussed with Dave Williams and the lighting ordinance was touched upon.

(12:05 p.m.) Intergovernmental Relations Director Ted Zebrowsky addressed the Board, stating the Chambers of Commerce from Ponte Vedra and St. Johns County/St. Augustine had requested funding that was not in the budget. It was recommended that they budget \$45,000 to St. Augustine and \$45,000 to Cornerstone.

Libraries were addressed. The Board supported an increase in allocations for books.

Discussion on the County Lab was held with Bill Young, Utilities Director. Alternative 3 was selected by the Board.

(12:46 p.m.) Health and Human Services and Betty Griffin House were also discussed.

The workshop adjourned at 12:49 p.m.

Approved September 17, 2002

BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA

By: James E. Bryant
James E. Bryant, Chair

ATTEST: CHERYL STRICKLAND, CLERK

By: Cheryl Strickland
Deputy Clerk