

# ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

## BOARD OF COUNTY COMMISSIONERS

District 1 - James K. Johns, Vice-Chair  
District 2 - Jeb S. Smith, Chair  
District 3 - William (Bill) A. McClure  
District 4 - Jay Morris  
District 5 - Rachael L. Bennett



## REGULAR MEETING AGENDA

County Auditorium  
500 San Sebastian View

Michael D. Wanchick, County Administrator  
Patrick F. McCormack, County Attorney

Tuesday, April 05, 2016 9:00 AM

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*Please be sure all cellular devices are turned off for the duration of the County Commission Meeting*

## REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ *Recognition of County Employee Edward Rake, Sr. retiring with almost 35 years of Service to St. Johns County*
- ❖ *Proclamation recognizing April 2016 as Child Abuse Prevention Month*
- ❖ *Proclamation recognizing April 8 - 17, 2016 as 4-H 10 Days of Community Service*
- ❖ *Proclamation recognizing April 21, 2016 as the 50<sup>th</sup> Anniversary of the St. Augustine Branch of the American Association of University Women*
- ❖ *Proclamation recognizing April 10 - 16, 2016 as National Library Week*
- ❖ *Proclamation recognizing April as Water Conservation Month*
- ❖ *Acceptance of Proclamations*
- ❖ Public Comment
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

### **Presenter - Valerie Stukes, Planner**

#### **District 3**

1. **Public Hearing \* REZ 2015-19 Davis Residence.** This is a request to rezone approximately 0.23 acres of land from Commercial Neighborhood (CN) to Residential, Mobile Home/Single Family RMH(S)) located at 6084 Costanero Road . The Planning and Zoning Agency recommended approval of the rezoning request at its March 3, 2016 meeting with a 5-0 vote.

### **Presenter - Rebecca Dennis, Planner**

#### **District 3**

2. **Public Hearing \* MAJMOD 2015-20 Deerfield Preserve PUD.** This is a request for a major modification to the Deerfield Preserve PUD to reduce the front yard setback requirement for single-family homes (excluding garages) from twenty (20) feet to fifteen (15) feet, and to allow an eight (8) foot tall perimeter fence. The Planning and Zoning Agency recommended approval at its March 3, 2016 regular meeting with a 6-0 vote.

### **District 3**

- 3. Public Hearing \* MAJMOD 2015-21 Andalusia PUD.** This is a request for a major modification to the Andalusia PUD to reduce the front yard setback requirement for single-family homes (excluding garages) from twenty (20) feet to fifteen (15) feet. The Planning and Zoning Agency recommended approval at its March 3, 2016 regular meeting with a 6-0 vote.

#### **Presenter - Benjamin Coney, Manager, Housing and Community Development**

- 4. HUD CDBG Urban County Status Notification.** The BCC approved Resolution 2015-261 authorizing the County to submit an Intent to Apply for Urban County Status and Recipient of Community Development Block Grant funds for HUD FY 2016-2018 Allocation Cycle. The HUD Office of Community Planning and Development (CPD) notified St. Johns County on March 7, 2016, of FY 2016 allocations for the CDBG Urban Status formula program. The County's FY 2016 allocation is \$799,754. HUD urges grantees to consider using CDBG funds to support investments in infrastructure and public facilities activities that can provide multiple benefits for communities. The CDBG program provides funding for housing, community and economic development activities, and assistance for low and moderate income persons and special needs populations. The HUD notice includes guidance on submitting Consolidated Plans, Annual Action Plans, and public participation plans. The latest submission deadline is August 16, 2016.

#### **Presenter - Melissa Lundquist, Assistant to the Board of County Commissioners**

- 5. Proposed Bylaws of the Library Advisory Board.** This proposed Resolution creates and adopts bylaws for the Library Advisory Board. The Library Advisory Board Bylaws were created using a standardized template pertaining to general board governance. These bylaws do not override any statutory guidelines, but will include statutory requirements where available. The creation of these bylaws will house all general operations in one location; thereby, making the process more efficient for staff and board members to locate information such as: each board's mission and purpose; qualifications and membership requirements; and numerous rules and policies of the Board of County Commissioners relevant to appointed boards and committees.

#### **Presenter - Patrick F. McCormack, County Attorney**

- 6. Reimbursement of reasonable attorney's fees pertaining to COE complaint.** A complaint was made to the Florida Commission on Ethics (COE) pertaining to alleged violation(s) of Chapter 112, Florida Ethics. The complaint was investigated and reviewed by the COE which concluded that there was no probable cause to believe that the County Commissioner (Respondent) had violated the pertinent statutes. The case is now closed. St. Johns County Ordinance 91-12 and Florida law provides for payment of reasonable attorney's fees and costs incurred when a St. Johns County official or employee successfully defends from a civil, criminal, and/or ethical investigation that arose out of and in connection with their scope of county duties, serving a public purpose. The total amount of legal fees and costs for the matter was \$4,685.40.

- ❖ Commissioners' Reports
- ❖ County Administrator's Report
- ❖ County Attorney's Report
- ❖ Clerk of Court's Report

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## CONSENT MEETING AGENDA

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## CONSENT AGENDA

1. **Motion to approve the Cash Requirement Report** *For more information, contact Allen McDonald, County Finance Director at 819-3669*
2. **Motion to Adopt Resolution 2016-\_\_\_\_\_, accepting a Bill of Sale and Schedule of Values conveying all personal property associated with the water and sewer system serving Samara Lakes Parcel C, Phase 4B.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
3. **Motion to Adopt Resolution 2016-\_\_\_\_\_, accepting a Bill of Sale and Schedule of Values conveying all personal property associated with the water and sewer system to serve Silver Creek Assisted Living Facility entry road off State Road 207.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
4. **Motion to Adopt Resolution 2016-\_\_\_\_\_, authorizing the County Administrator, or designee, to execute an Easement to Florida Power & Light Company to install electrical service to the compressed natural gas fueling facilities located off State Road 16.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
5. **Motion to Adopt Resolution 2016-\_\_\_\_\_, accepting an Easement for Utilities to provide water and sewer service within Arbor Mill Phase One located off State Road 16A and accepting a Bill of Sale conveying all personal property associated with the water and sewer system.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
6. **Motion to declare the attachments as surplus and authorize the County Administrator, or his designee, to dispose of same in accordance with the Purchasing Policy 308 and Florida Statute 274.** *For more information, contact Dawn Cardenas, Purchasing Manager at 209-0152*
7. **Motion to adopt Resolution 2016-\_\_\_\_\_, approving the terms, provisions, conditions, and requirements of an agreement between St. Johns County, Florida, and Southaven Land Associates, LLC, for the provision of utility water unit connection fee refund and authorizing the County Administrator to execute the agreement on behalf of St. Johns County.** *For more information, contact Gordon Smith, Assistant Utility Director Engineering/Operations at 904 209-2709*

8. **Motion to Adopt Resolution 2016-\_\_\_\_\_, accepting an Easement for Utilities to provide reuse, water and sewer service to Southaven Phase One located off International Golf Parkway and accepting a Bill of Sale conveying all personal property associated with the reuse, water and sewer system.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
9. **Motion to Adopt Resolution 2016-\_\_\_\_\_, accepting a Bill of Sale and Schedule of Values conveying all personal property associated with the water and sewer lines to serve Las Calinas Parcel 3A, Unit 1, Phase 4 Replat off US #1 North.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
10. **Motion to Adopt Resolution 2016-\_\_\_\_\_, accepting a Grant of Easement for Drainage Improvements along San Juan Drive in Ponte Vedra.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
11. **Motion to Adopt Resolution 2016-\_\_\_\_\_, approving the final plat for Cedar Point.** *For more information, contact Shannon Acevedo, Application Review Supervisor at 209-0720*
12. **Motion to Adopt Resolution 2016-\_\_\_\_\_, approving the final plat for Shearwater Phase 1-2 (Replat)** *For more information, contact Shannon Acevedo, Application Review Supervisor at 209-0720*
13. **Motion to Adopt Resolution 2016-\_\_\_\_\_, approving the final plat for Oxford Estates - Phase Three.** *For more information, contact Shannon Acevedo, Application Review Supervisor at 209-0720*
14. **Motion to Adopt Resolution 2016-\_\_\_\_\_, approving the final plat for Deerfield Preserve Phase 2.** *For more information, contact Shannon Acevedo, Application Review Supervisor at 209-0720*
15. **Motion to adopt Resolution 2016- \_\_\_, authorizing the County Administrator, or his designee, to execute Amendment No. 6 to DEP Contract RP730 to increase the funding increment amount of the Contract for services from May 27, 2016 to September 5, 2016.** *For more information, contact Joel Sneed, Deputy Operations Chief at 904 209-1770*
16. **Motion to adopt Resolution 2016-\_\_\_\_\_, authorizing the County Administrator, or designee, to award Bid No 16-24 Lift Station Improvement for Osprey, Sawgrass Marriott, and Rough Creek to G & H Construction, Inc., and to execute a contract in substantially the same form and format as the attached hereto for completion of the County portions of the scope of work at a contract price not to exceed \$294,305.** *For more information, contact Dawn Cardenas, Purchasing Manager at 904 209-0152*
17. **Motion to adopt Resolution 2016- \_\_\_\_\_, authorizing the County Administrator, or designee, to award Bid No 16-15 Race Track Road – Julington Creek to CR 2209 to Petticoat Schmitt Civil Contractors, Inc., and to execute a contract in substantially the same form and format as the attached hereto for completion of the County portions of the scope of work at a contract price not to exceed \$4,147,076.** *For more information, contact Dawn Cardenas, Purchasing Manager at 904 209-0152*
18. **Motion to adopt Resolution 2016-\_\_\_\_\_, setting a Public Hearing date of May 3, 2016 at 9:00am or at a date and time thereafter to hear a VACROA 2016-02 request for the vacation of right-of-way within the Hilden Subdivision (Nease High School).** *For more information, contact John P. Burnham, P.E., Chief Engineer at 209-0672*
19. **Motion to Adopt Resolution 2016-\_\_\_\_\_, accepting an Easement for Utilities to provide water and sewer service to Palencia MV-4 Additional Lots located off South Loop Parkway and accepting a Bill of Sale conveying all personal property associated with the water and sewer system.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*

- 20. Motion to adopt Resolution 2016-\_\_\_\_\_**, authorizing the County Administrator, or his designee, to enter into negotiations with the top ranked firm in successive order until an agreement is reached, and if negotiations are successful, enter into contract with the top ranked firm for RFQ 16-21 CR 210 Widening – Greenbriar Rd. to Cimarrone Blvd – Professional Engineering Services. *For more information, contact Dawn Cardenas, Purchasing Manager at 904 209-0152*
- 21. Motion to adopt Resolution 2016-\_\_\_\_**, approving the terms, provisions, conditions, and requirements of an agreement between St. Johns County, Florida, and RKS OF FLORIDA, LLC, for the provision of utility water and sewer unit connection fee refund and authorizing the County Administrator to execute the agreement on behalf of St. Johns County. *For more information, contact Gordon Smith, Assistant Utility Director Engineering/Operations at 904 209-2709*
- 22. Motion to adopt Resolution 2016-\_\_\_\_\_**, approving the Settlement Agreement and Release and authorizing the County Administrator, or designee, to execute the same. *For more information, contact Bradley Bulthuis, Assistant County Attorney at 209-0805*
- 23. Motion to adopt Resolution 2016-\_\_\_\_\_**, authorizing the revision of SHIP and Housing program mortgage lien subordination agreements for consistency with federal requirements. *For more information, contact Benjamin Coney, Manager, Housing and Community Development at 904 827-6892*
- 24. Proofs-**
- Proof: Request for Bids – Bid #16-19, Lift Station/WGV/Turnberry and southeast, published in the St Aug Record on 01/16/16 and 01/23/2016.
  - Proof: Request for Bids – Bid#15-17R – Vilano Fishing Pier Repairs, published in the St Aug Record on 01/16/16 and 01/23/2016.
  - Proof: Request for Proposals – RFQ 16-32 A/V and Broadcast Equipment; published in the St Aug Record on 01/18/16 and 01/25/2016.
  - Proof: Notice of Hearings – Establish Ordinance affecting Land; published in the St Aug Record on 01/08/16
  - Proof: Request for Bids – Bid #16-33 – one 2016 Roll-off Truck; published in the St Aug Record on 01/26/16 and 02/02/2016.
  - Proof: Request for Bids – Bid #16-31 – Pharmaceutical Supplies; published in the St Aug Record on 01/19/16 and 01/26/2016.
  - Proof: Notice of Meeting- Advisory Rd Meeting – Meeting March 8, 2016; published in the St Aug Record on 02/23/16
  - Proof: Request for Proposals – Case Management Sys RFP 16-30, published in the St Aug Record on 02/18/16 and 02/25/16
  - Proof: Request for Proposals – Public Safety Docking Facility RFP 16-34, published in the St Aug Record on 02/25/16 and 03/03/16
  - Proof: Notice of Meeting- Cancelled Meeting for March 2, 2016; published in the St Aug Record on 02/29/16
  - Proof: Notice of Meeting- RFP 16-27 Review Meeting cancelled; published in the St Aug Record on 02/03/16
  - Proof: Notice of Meeting- Value Adj Brd Meeting for Feb 22, 2016; published in the St Aug Record on 02/10/16
  - Proof: Notice of Meeting- RFP 16-27 Meeting for Feb 4, 2016; published in the St Aug Record on 01/22/16

