

**St. Johns County Clerk of Courts  
Phone Transaction Authorization  
Credit/Debit Card Authorization Form - *TRAFFIC***

To pay with Visa, Master Card, Discover or American Express, this form must be completed and returned to the St. Johns County Clerk of Courts.

Item to be paid for (i.e. ticket #, copies): \_\_\_\_\_

Defendant's Name/Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Cardholders Name/Address (if different from defendant):

\_\_\_\_\_  
\_\_\_\_\_

Telephone No: \_\_\_\_\_

Fax No. \_\_\_\_\_

I hereby authorize the St. Johns county Clerk of Courts to charge my credit/debit card:

Card No: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ V-code \_\_\_\_\_\*

Dollar amount authorized \$ \_\_\_\_\_ (*cardholder must complete*)  
*A convenience fee will be **added** to your authorized amount in accordance with the Clerk's merchant services vender's fee schedule found on our web site at [www.sjccoc.us](http://www.sjccoc.us) in the financial section, clerk's fees.*

Cardholder Signature: \_\_\_\_\_

Date: \_\_\_\_\_

[ ] Please send payment confirmation to my email address: \_\_\_\_\_  
Instead of mailing a receipt.

\*V-code is the 3-digit number on the back of the card or 4-digit on the front of the American Express card.

Fax to: (904) 819-3691 *Traffic Department Only*

Mail: St. Johns County Clerk of Courts  
Attn: Traffic  
4010 Lewis Speedway, St. Augustine, FL 32084

St. Johns County Clerk of Courts  
 Credit/Debit Card Convenience Fee Table  
 Updated: 04/23/12  
 Fee for in person or via Fax

<b>Transaction Range</b>	<b>Fee Amount</b>
\$ 0.01 > \$ 50.00	\$ 1.50
\$ 50.01 > \$ 75.00	\$ 1.75
\$ 75.01 > \$ 100.00	\$ 3.00
\$ 100.01 > \$ 150.00	\$ 4.00
\$ 150.01 > \$ 200.00	\$ 5.00
\$ 200.01 > \$ 250.00	\$ 6.40
\$ 250.01 > \$ 300.00	\$ 7.80
\$ 300.01 > \$ 350.00	\$ 9.20
\$ 350.01 > \$ 400.00	\$ 10.60
\$ 400.01 > \$ 450.00	\$ 12.00
\$ 450.01 > \$ 500.00	\$ 13.40
\$ 500.01 > \$ 550.00	\$ 14.80
\$ 550.01 > \$ 600.00	\$ 16.20
\$ 600.01 > \$ 650.00	\$ 17.60
\$ 650.01 > \$ 700.00	\$ 19.00
\$ 700.01 > \$ 750.00	\$ 20.40

For each additional increment of \$50  
 or portion thereof, add \$1.40