

**Cheryl Strickland**  
**Clerk of the Circuit Court**  
**Historical St. Johns County**

4010 Lewis Speedway  
St. Augustine, Florida 32084  
(904) 819-3650 or 819-3600 ext 4420, 4421, 4470

**7 DAY NOTICE INFORMATION SHEET**  
**WITHOUT REMEDY**  
*(Residential Use Only)*

- 1. This notice is given to a tenant that has violated the term(s) of a lease, whether it is an oral or written. Examples; pets, when the lease clearly states no pets, not keeping the property up, not paying rent in a timely manner. These items must not be hearsay; it must be something you can prove.**
- 2. When filling out a notice it must be filled out in full. You will need complete names of everyone you have an agreement with. Place this on the top line; put the complete address below that.**
- 3. In the next area cite the non compliance (s). Date and sign.**
- 4. Please fill in the area that says this notice served on, place a name or how this got served, such as John Smith, or posted on residence, then date again and sign.**
- 5. If the tenant does not move after the seven days your next step would be to file for eviction.**
- 6. VERY important you must keep an exact copy of what you have given to the tenant. If you have to file an eviction you will need this to be part of your case.**
- 7. If an eviction is to be filed, you will find the forms and instructions in our office or online at [sjccoc.us](http://sjccoc.us).**

**SEVEN DAY NOTICE OF TERMINATION OF TENANCY**

*(WITHOUT REMEDY)*

TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**YOU ARE ADVISED THAT:** your tenancy is terminated effective immediately. You shall have **7 DAYS** from the date of delivery of this notice to vacate the premises located at:

\_\_\_\_\_  
\_\_\_\_\_

This action is being taken because: *(cite non-compliance)* \_\_\_\_\_

\_\_\_\_\_

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

—

\_\_\_\_\_  
OWNER or AUTHORIZED AGENT

This noticed served on \_\_\_\_\_ on the  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
OWNER or AUTHORIZED AGENT

Original: Tenant  
Copy: Owner

\*\*\*\*\*

**SEVEN DAY NOTICE OF TERMINATION OF TENANCY**

*(WITHOUT REMEDY)*

TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**YOU ARE ADVISED THAT:** your tenancy is terminated effective immediately. You shall have **7 DAYS** from the date of delivery of this notice to vacate the premises located at:

\_\_\_\_\_  
\_\_\_\_\_

This action is being taken because: *(cite non-compliance)* \_\_\_\_\_

\_\_\_\_\_

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

—

\_\_\_\_\_  
OWNER or AUTHORIZED AGENT

This noticed served on \_\_\_\_\_ on the  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
OWNER or AUTHORIZED AGENT

Original: Tenant  
Copy: Owner

# ***Clerk of Courts Holiday Schedule***

[Click Here](#)